

SG Meeting 12/10/17

Apologies from Claire Howell and Louise Benson

Carole Brierley. Clare Folds Tamzen Pugh Corium Met

Finance

Second grant funding in the account and the discretionary grant funding has been agreed and the funding will be in the account very soon for the new promotional stuff, new laptop, some more advisor days, next years office 365 and also some extra funding for this years NNPCF AGM

NNPCF AGM Funding has been granted and the corium has agreed for 1 possible 2 members of the steering group this has been agreed as Claire Howell and Tamzen Pugh to attend.

Expenses and set up of standing Order to be deferred until a meeting with the three officials can be arranged to set this up.

Workers report:- discussion had around workers report CB has already scheduled an annual review and we will address changes to protocols

PCF capacity issues Looking to see if we can use volunteers from the community who have an interest in the development of the pcf and would like to attend some of the meeting that we attend and feed back into the steering group. We would need to check with Contact as to whether we as a forum can utilise this option to help increase our capacity to cover all the meeting that need to be attended otherwise we may have to become a strategic group only.

Novembers conference room has been book using Upton Church again the date is 17th November awaiting invites from Marianne.

Santa train portage have asked that we cover there allocation Last year portage parents who were members were claiming tickets from both organisation. Clare to write the Invite letter to be over the weekend 14/15 October letters/emails to be sent out on 1st November closing date to be 17th Nov all successful applicants will be notified after this date Carole to notify them.

Website update all relevant members have there login details and are now able to populate the website

Update on participation (4)

Reprocurement to email link to completed survey and post to the Facebook and website

CAHMS appologies sent by Carole due to Unforseen circumstances

Minutes circulated with agenda no response from SG members