

Time & Location	10.00-10.45 PCF Office Rm 28, Castle Circus House, 136 Union Street, Torquay	
Date	20th June 2018	
Present	Carole Brierley- Chairperson, Tamzen Pugh - Treasurer, Suzannah Jones – SG member, Helen Baker – SG member, Jackie King –SG member, Tammy Maguire –Administrator, Marianne Lewis – Local Authority, Gretchen Bjornstad - PenCRU, Sally Furze - member	
Agenda	<ol style="list-style-type: none"> 1. Welcome & Introductions 2. PENCRU presentation 3. Any other business 4. Close 	
Apologies	Claire Howell	
1.	Welcome & Introductions	
	<ul style="list-style-type: none"> • Introduction of SG members to each other, and to Gretchen, who is visiting from PenCRU, Exeter University 	
2.	PENCRU presentation	
2.	<ul style="list-style-type: none"> • GB explained that she is looking for a venue to hold a feasibility study in the South West , in regards to Healthy parent carers • Running a test on 6 sites in the south west, trialing a blind study on parent carers in Torbay • HB has suggested the Beehive Centre in Paignton as an alternative to the PCF office as a base • CCG & LA have been approached by PENCRU to fund their pilot study • GB has suggested that there may be the potential for two trials to happen in Torbay, dependent on funding and take up. • The subjects at present would need to be English speaking as the trial is not currently able to fund any translators • The trial will offer daytime sessions over 6 weeks, 10-2 or 2 hour evening sessions over 12 weeks • CB is now on the working party for the Pencru trial. • CB has stated that Pencru would need to be aware of our own safeguarding policies and sign to say that have read and comply with them • CB has asked about the possibility of a crèche for the Pencru group 	TJM
3.	Any other business	
	<ul style="list-style-type: none"> • Issues have been raised regarding SENDIASS and the fact that parent carers are saying to us that they have called multiple times with no reply • CB has asked JK if she is able to attend the Participation meeting with CAMHS Tuesday 26th 10-12 <p>Thursday 19th July SEND panel - no time - am...</p>	JK JK or CB