

Torbay Parent Carer Forum
Steering Group

Present	Carole Brierley, Tamzen Pugh, Suzannah Jones, Jackie King, Helen Baker
Location	Office 27/28, 136 Union Street, Torquay,
Date & Time	Friday 7 th December 2018, 10:30am
Agenda	

1.0	Welcome & Introduction	
	<ul style="list-style-type: none"> • Apologies from CH, NH, SFand TM • Minutes from November –small amendment done and minutes ratified 	All

2.0	Financial Update	
	<ul style="list-style-type: none"> • £5877.21 • Discretionary grant originally turned down but we have just received an e-mail confirming agreement <p>Action- order items on discretionary list (Tamzen & Carole)</p> <ul style="list-style-type: none"> • Trina mentioned TSB local funding open for nominations next year 	TP

3.0	Workers Report	
	<ul style="list-style-type: none"> • Nothing to report – Tammy absent 	

4.0	Tissues Update	
	<ul style="list-style-type: none"> • Jackie raised an issue that Tanny has mentioned/used Tissues & Issues in a bid. This needs to be clarified, as depending on wording of Play Torbay bid it may affect our funding. <p>Action - Carole to clarify we have a copy of this bid, if not we will need to follow it up via e-mail.</p> <p>Despite this there is still nothing in place to help children with disabilities with a support worker to access clubs and activities due the school holidays. Carole has suggested we work on this in January.</p> <ul style="list-style-type: none"> • Jackie has requested additional meeting to discuss T&I as the 10 min time slot allocated during SG isn't really long enough. This will be achieved by T&I having their own steering group and then feeding bullet points back to PCF. 	JK, TB

	<p>Action – Jackie to set date for meeting</p> <ul style="list-style-type: none"> • Pamper morning 11th Dec Helen to help cover crèche during this event • FB membership currently 421 • Feedback from meeting at last T&I with Mellinda Nettleton from SEN Legal <p>Very useful so far. People need to be aware they can go IPSEA also (no charge) but on the whole feedback positive. Cerebra will do legal advice on health and social. Sue and Helen mentioned 'What's your problem CIC' based in Paignton can also help with legal problems.</p>	
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5.0	PRIORITIES	
	<ul style="list-style-type: none"> • November Event feedback <p>Really happy with how the day went. Cheaper to put on for the forum and a good format. It did take a lot more administrative work beforehand to co-ordinate. Very positive from all attendees that they had got a lot from the day. Details of all the groups that attended will be put on the PCF website. 50 families attended, 14 new members have now signed up. Most people who attended had seen event on facebook, this is obviously a good way to advertise our events.</p> <ul style="list-style-type: none"> • Survey from national audit office inquiry on SEND filled in online as a group. • Carers Aid Torbay update from meeting 6.12.18 <p>Jackie, Sue and Carole met with Penny Evans and got lots advice. No definitive carers list. We are not asked so our membership not recorded. Suggested our members to register with CAT to give fairer picture. CAT will supply membership packs for our members to fill in and return. Jackie will have some at T&I. Benefit will be our members needs can be addressed at events such as carers week.</p> <p>Action- Carole will check if this is available in online format. CAT has agreed to add PCF and T&I leaflets to their packs.</p> <ul style="list-style-type: none"> • Jobs Fair 8.3.19 <p>Carole shared her thoughts on this and asked for suggestions from the SG. What will make it accessible? Working in partnership with Jobcentre on this (TDA have booked the 'forum' room at the Riviera Centre) Suggestion added to Carole's notes by SG members.</p>	

5.0	Any Other Business	
	<ul style="list-style-type: none"> • None <p>Meeting closed 1.35pm. Next meeting 11th January 2019</p>	