

Torbay Parent Carer Forum
SG Meeting 9th February 2018 Minutes

Present	Carole, Claire, Taz, Trina, Jackie, Helen, Sue
Location	Office 28/29, 136 Union Street, Torquay,
Date & Time	9 th February 2018

1.0	Welcome & Introduction	
	<ul style="list-style-type: none"> • Clare F, Louise, Libby. 	

2.0	Financial Update	
	<ul style="list-style-type: none"> • TP confirms we have approx £6480 at the bank 	

3.0	Workers Report	
	<ul style="list-style-type: none"> • 	

4.0	PRIORITIES	
	<ul style="list-style-type: none"> • <i>CAMHS Coffee morning-</i> Volunteers: Carole, Claire, Helen, Jackie, Tammy, Sue, Trina. Mention to missing members- CH/CB • <i>March Event-</i> Group agreed to postpone March event to November to allow time to action other plans. ALL • <i>Kate Rowe Visit-</i> Confirmed for Tuesday 20th March. Discussions we would like to work on with her: work plan for the coming year, setting up the coffee morning as a 'hub' and how we can utilise this to feed into the work we do. Introduce 6 new steering group members. ALL 	

	<ul style="list-style-type: none"> • Hub Proposal- JK confirms she would like to proceed with Support Group 'Tissues and Issues' and TPCF will support her with this- utilising the Group as a 'Hub' for feedback. The cost for running one Hub will amount to approx £1300 per year running fortnightly on a Tuesday @ Central Church Torquay. SG approved. <p>JK to book venue for chosen dates and to give invoice to TP for prior to end of financial year 2017-2018.</p> <p>JK will seek outside speakers to suit needs identified by service users.</p> <p>TP and H confirm they are qualified to run the crèche facilities as Play Torbay charges were very high, TB and JK will look at South Devon College for potential Play Worker solution.</p> <ul style="list-style-type: none"> • Should we become A CIC- Discussion. <p>Steering Group agree to investigate option of becoming a CIC to allow us to bid for outside funds to deliver more to the members. TP will contact Tina and Ruth at Somerset PCF for information and possible face to face talk on their transition and success.</p>	
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5.0	Any Other Business	
	<ul style="list-style-type: none"> • CH sought approval from Group to move to larger offices within the building as Office 27 is no longer fit for purpose. SG Approved. • CH, CB, TP to arrange viewings via Absolute and take on new premises if they are found. • Approval for TP to issue expenses via Faster Payments- ALL. Debit Card to be obtained- TP. • Identified need for delivery of non-violent resistance training to parents by way of a safe holding course. TEAMTEACH deliver this. Possibility to deliver this at next AGM/ Conference or Hub add-on. TB to research. 	